

MENTOR

Student transportation performance, planning & preparation.

Mentorship, resources & expertise for today's transportation leaders.



Performance



Planning



Preparation



TRANSPAR GROUP

Turning student transportation to your benefit.

If student transportation is strategically managed, it can yield significant savings – without reducing the level of service your constituents have come to expect. The challenge is to find the right executive leadership to innovate, execute and sustain the strategy.

Few districts can afford the luxury of having a full-time transportation planning executive on staff, yet the need for continued strategic leadership in this department is critical for:



Interacting regularly with your transportation and finance teams, the function will provide you with:



Performance

- On-time performance (monthly)
- Accident rate (quarterly)
- Breakdown and maintenance status (monthly)
- Cost performance vs. budget in an operating format (quarterly)
- Driver recruiting plan progress (monthly)
- Time and capacity utilization of the fleet (annually)
- Service survey of principals (annually)



Preparation

- Review of state funding submission for maximization (annually)
- Labor agreement review for negotiations (as needed)
- School start-up plan
- Eligibility for transportation policy review (annually)
- Attendance boundary planning (as needed)
- Program cost allocation (annually)

In order to provide you with the strategic leadership this department demands, TransPar has developed a service that adds efficiencies, not employees. It combines the expertise of our staff with the experience we have gained with more than 100 clients nationwide – both district-owned and contracted fleets – and is focused on maximizing the opportunities available to you for savings and service.



Planning

- Bell time alternatives to achieve cost reductions (annually)
- Budget development support (annually)
- Driver recruitment goals (annually)

Service benefits include:

- Biweekly conference calls
- Direct access to our experts as needed
- Monthly written progress reviews
- Two in-person progress reviews per year

MENTOR

Student transportation performance, planning & preparation

	July/August/September	October/November/December	January/February/March	April/May/June
PERFORMANCE	Ongoing Services			
	Biweekly Conference Calls to Measure Progress and Adherence to TransPar's TEAMS Management Principles			
	Monitor On-Time Performance, Monitor Driver Recruiting Plan Progress, Provide Monthly Directors' Report			
	Receive, Process & Respond to Requests for Information, Counsel or Issues			
	Provide Daily/Weekly/Monthly Support for District Transportation Manager & Team			
	Accident/Safety Progress Review	Accident/Safety Progress Review	Accident/Safety Progress Review	Accident/Safety Progress Review
	Financials vs. Budget Review	Financials vs. Budget Review	Financials vs. Budget Review	Financials vs. Budget Review
Scheduled Services				
Co-Author Annual Progress Report		Conduct Principal's Service Survey		
UP	Perform TransPar's RouteYield™		Review Fleet Maintenance Controls	
PLANNING	Scheduled Services			
	Identify Cost Reduction Targets		Assess Bell Time Schedule & Strategies	
	Manager Training in Kansas City		Budget Preparation & Support	
	START	On-Site Visit & Program Review		On-Site Visit & Program Review
		Confirm Bus Replacement Plan		Develop Driver Recruiting Plan
PREPARATION	Scheduled Services			
	School Startup Planning & Goals		Review Labor Agreement/Driver Pay	
	Audit State Funding Submission		Determine Costs of Transportation Programs	
	SCHOOL	Perform Safety Climate Analysis		Review Rider Eligibility Rules
				Assess Routing Practices & Rules
MISC	Other As-Needed Support Services (included in program)			
	General Q&A, Attendance Boundary Analysis, Crisis Communication, Routing Software Issues, School Board Presentation Content			

Note: Services not addressed may be negotiated and performed in a mutually agreed-upon time frame and rate.

Notes: Timelines are approximate. Deliverables may be modified to meet local program requirements.